

READY-MADE LEARNING

Course Library

A library of over 200 e-learning courses for organisations or individuals.

Data protection

| COURSE TITLE | DURATION |
|---|-------------|
| Data protection | 30 Minutes |
| Freedom of information act 2000 | 30 Minutes |
| GDPR — Board training | 90 Minutes |
| GDPR — Core training (for staff) | 75 Minutes |
| GDPR — Foundation training | 210 Minutes |
| GDPR — Practitioner training | 300 Minutes |
| GDPR — Refresher training | 45 Minutes |
| GDPR for the HR professional | 210 Minutes |
| GDPR for the marketer | 195 Minutes |
| Handling information for health and social care | 15 Minutes |
| Information and cyber security | 30 Minutes |
| Information governance | 90 Minutes |
| Information governance for health | 105 Minutes |
| Information sharing and consent | 90 Minutes |
| Keeping good records | 32 Minutes |

Procurement*

| COURSE TITLE | DURATION |
|--|------------|
| * Adding social value — how procurement can create benefits for society | 54 Minutes |
| * Benefits of remanufacturing | 45 Minutes |
| * Bidding fundamentals | 30 Minutes |
| * Commercial and procurement training | 45 Minutes |
| * Developing the specification | 35 Minutes |
| * Effectively engaging the market | 45 Minutes |
| * Effectively specifying for remanufacturing | 45 Minutes |
| * How to effectively procure and manage contracts to create social value | 75 Minutes |
| * Preparing a bid strategy | 45 Minutes |
| * Preparing for a procurement | 60 Minutes |
| * Preparing tender documentation | 45 Minutes |
| * Procurement fundamentals | 60 Minutes |
| * Running effective sourcing events | 45 Minutes |

*All of these procurement courses are partner courses we purchase from a third party

Business essentials

| COURSE TITLE | DURATION |
|---|-------------|
| Achieving objectives | 15 Minutes |
| Age discrimination awareness | 10 Minutes |
| Anti-bribery and corruption | 30 Minutes |
| Anxiety and depression awareness | 15 Minutes |
| Avoiding ambiguity | 10 Minutes |
| Bipolar disorder awareness | 20 Minutes |
| Building team trust | 10 Minutes |
| Building workplace confidence | 30 Minutes |
| *NEW Bullying and harassment in the workplace | 30 Minutes |
| Coaching skills | 10 Minutes |
| Complaint handling | 90 Minutes |
| Counter terrorism | 30 Minutes |
| Creative thinking | 10 Minutes |
| Customer service | 30 Minutes |
| Data protection | 30 Minutes |
| Disability awareness | 30 Minutes |
| Drive aware — prevention and protection | 25 Minutes |
| Duty of Candour | 20 Minutes |
| Effective delegation | 10 Minutes |
| Embarking on change | 10 Minutes |
| Emotional intelligence | 10 Minutes |
| Environmental awareness | 22 Minutes |
| Fighting fraud in local government | 30 Minutes |
| Financial management and budgeting | 20 Minutes |
| Fraud awareness | 30 Minutes |
| GDPR — Board training | 90 Minutes |
| GDPR — Practitioner training | 300 Minutes |
| Having difficult conversations | 10 Minutes |
| Infection prevention and control | 45 Minutes |
| Influencing for success | 20 Minutes |
| Information and cyber security | 30 Minutes |
| Introduction to project management | 10 Minutes |
| Leading meetings | 10 Minutes |
| Learning disabilities awareness | 120 Minutes |
| Managing angry customers | 20 Minutes |
| Managing teams | 25 Minutes |
| Managing the probationary period | 30 Minutes |

Business essentials

COURSE TITLE

DURATION

| | | |
|------|---|-------------|
| | Managing virtual teams | 30 Minutes |
| | Managing your mental health | 20 Minutes |
| | Mental health awareness | 45 Minutes |
| *NEW | Net zero awareness | 30 Minutes |
| | Objective setting | 10 Minutes |
| | Operating in teams | 10 Minutes |
| | People skills | 23 Minutes |
| | Recruitment and selection | 40 Minutes |
| | Resilience | 60 Minutes |
| | Safeguarding awareness | 90 Minutes |
| | Setting performance expectations | 10 Minutes |
| | Sexual harassment in the workplace | 30 Minutes |
| | Solving Problems: Definition to Options | 10 Minutes |
| | Stress in the workplace | 60 Minutes |
| | Successful change | 10 Minutes |
| | Successful time management | 15 Minutes |
| | Taking meeting minutes | 45 Minutes |
| | Training for landlords | 105 Minutes |
| | Unconscious bias | 30 Minutes |
| | Unlocking team performance | 10 Minutes |
| | Whistleblowing | 60 Minutes |
| | Working collaboratively | 10 Minutes |
| | Working remotely | 30 Minutes |
| | Working with display screen equipment | 30 Minutes |
| | Workplace wellbeing | 60 Minutes |

Food safety

COURSE TITLE

DURATION

| | | |
|--|------------------------------------|-------------|
| | Food allergy awareness | 58 Minutes |
| | Food safety and hygiene essentials | 24 Minutes |
| | Food safety and hygiene — level 2 | 220 Minutes |

Health and safety

| COURSE TITLE | DURATION |
|---|-------------|
| An introduction to managing health and safety | 30 Minutes |
| Asbestos awareness | 30 Minutes |
| Basic life support (BLS) | 65 Minutes |
| Catheter care | 15 Minutes |
| Control of substances hazardous to health (COSHH) | 63 Minutes |
| Driving safely — the basics | 20 Minutes |
| Fire safety awareness | 82 Minutes |
| Fire warden for care | 55 Minutes |
| First aid | 180 Minutes |
| Health and safety for health and social care | 75 Minutes |
| Health and safety in the workplace | 140 Minutes |
| Legionella and legionnaire's disease awareness | 20 Minutes |
| Managing continence | 10 Minutes |
| Managing stoma care | 30 Minutes |
| Managing your mental health | 10 Minutes |
| Manual handling | 75 Minutes |
| Personal protective equipment essentials | 10 Minutes |
| Personal safety — lone worker | 30 Minutes |
| Risk assessment in the workplace | 30 Minutes |
| Working at height | 25 Minutes |
| *NEW ADHD Awareness | 20 Minutes |
| *NEW Slips, trips & falls awareness | 22 Minutes |

Equality and diversity

| COURSE TITLE | DURATION |
|--|-------------|
| Autism awareness | 90 Minutes |
| Equality and diversity | 60 Minutes |
| Gypsy and traveller cultural awareness | 75 Minutes |
| Learning disabilities awareness | 120 Minutes |
| LGBTQ+ awareness | 45 Minutes |
| Menopause awareness | 45 Minutes |
| New and expectant mothers | 45 Minutes |

Safeguarding adults

| COURSE TITLE | DURATION |
|---|-------------|
| Adult self-neglect | 30 Minutes |
| Adult sexual exploitation | 22 Minutes |
| Anti-social behaviour — Early intervention and prevention measures | 30 Minutes |
| Anti-social behaviour — Legal tools and powers and community trigger | 30 Minutes |
| Anti-social behaviour — Partnership and multi-agency working | 30 Minutes |
| Anti-social behaviour — Statement taking and interviewing skills | 30 Minutes |
| Anti-social behaviour — Taking on a case — case management principles | 45 Minutes |
| Anti-social behaviour — Training programme | 165 Minutes |
| Anti-social behaviour — Vulnerable witnesses and perpetrators | 30 Minutes |
| Aphasia | 30 Minutes |
| Autism awareness | 45 Minutes |
| *NEW Bullying and harassment in the workplace | 30 Minutes |
| Care act — Assessment and eligibility | 75 Minutes |
| Care act — Care and support planning | 90 Minutes |
| Care act — Charging and financial assessment | 75 Minutes |
| Care act — Deferred payments | 75 Minutes |
| Care act — Direct payments | 75 Minutes |
| Care act — Independent advocacy | 75 Minutes |
| Care act — Information and advice | 60 Minutes |
| Care act — Integration cooperation and partnerships | 75 Minutes |
| Care act — Introduction and overview | 90 Minutes |
| Care act — Personal budgets | 30 Minutes |
| Care act — Review of care and support plans | 30 Minutes |
| Care act — Transition to adulthood | 75 Minutes |
| Care act 2014 — Full training suite | 735 Minutes |
| Conflict management | 30 Minutes |
| Dementia awareness | 73 Minutes |
| Diabetes awareness | 110 Minutes |
| Domestic abuse and intimate partner violence | 30 Minutes |
| Hate crime | 30 Minutes |
| Hoarding and scamming | 45 Minutes |
| Honour-based violence and forced marriage | 150 Minutes |
| Human rights act 1998 | 30 Minutes |
| Human trafficking and modern day slavery | 90 Minutes |
| Loneliness and isolation | 25 Minutes |
| Loss and bereavement | 50 Minutes |
| Mental Capacity Act | 105 Minutes |

Safeguarding adults

| COURSE TITLE | DURATION |
|---|-----------------|
| Mental Health Act | 110 Minutes |
| Parkinson's disease | 65 Minutes |
| Professional boundaries — working with adults | 30 Minutes |
| Safeguarding adults — level 1 | 75 Minutes |
| Safeguarding adults — level 2 | 95 Minutes |
| Safeguarding adults — levels 1 and 2 | 180 Minutes |
| Safeguarding adults refresher | 30 Minutes |
| Substance misuse | 80 Minutes |
| Suicide prevention | 45 Minutes |
| Supporting male victims of domestic abuse | 120 Minutes |
| Supporting winter warmth | 15 Minutes |
| Trauma awareness | 103 Minutes |

Safeguarding children

| COURSE TITLE | DURATION |
|--|-----------------|
| Abuse related to beliefs in witchcraft | 90 Minutes |
| Assessment and approval of adopters | 30 Minutes |
| Assessment and approval of foster carers | 30 Minutes |
| Autism awareness | 45 Minutes |
| Bullying and cyberbullying | 60 Minutes |
| Child sexual exploitation — level 1 | 165 Minutes |
| Child sexual exploitation — level 2 | 90 Minutes |
| Child sexual exploitation — levels 1 and 2 | 255 Minutes |
| Children's workforce induction | 785 Minutes |
| Common assessment framework (CAF / early help) covering CAF assessment | 35 Minutes |
| Conflict management | 30 Minutes |
| Criminal exploitation and county lines | 30 Minutes |
| Cultural awareness in safeguarding | 375 Minutes |
| Diabetes awareness | 90 Minutes |
| Effective communication with children and families | 90 Minutes |
| Emotional abuse | 60 Minutes |
| Female genital mutilation (FGM) | 135 Minutes |
| Framework for the assessment of children and their families | 18 Minutes |
| Gangs and youth violence | 97 Minutes |

Safeguarding children

| COURSE TITLE | DURATION |
|--|-------------|
| Hate crime | 30 Minutes |
| Hidden harm — parental substance misuse, parental mental ill-health and domestic abuse | 170 Minutes |
| Honour-based violence and forced marriage | 150 Minutes |
| Human rights act 1998 | 30 Minutes |
| Human trafficking and modern day slavery | 75 Minutes |
| Lead professional | 75 Minutes |
| Missing children | 45 Minutes |
| Multi-agency working | 30 Minutes |
| Neglect | 60 Minutes |
| Online safety — risks to children | 30 Minutes |
| Online safety for parents and carers | 30 Minutes |
| Physical abuse | 25 Minutes |
| Private fostering | 20 Minutes |
| Professional boundaries — working with young people | 30 Minutes |
| Safeguarding against radicalisation — the prevent duty | 75 Minutes |
| Safeguarding awareness for higher education | 90 Minutes |
| Safeguarding children — level 1 | 135 Minutes |
| Safeguarding children — level 2 | 135 Minutes |
| Safeguarding children — level 3 | 135 Minutes |
| Safeguarding children — levels 1 and 2 | 240 Minutes |
| Safeguarding children for education — level 1 | 150 Minutes |
| Safeguarding children for education — levels 1 and 2 | 195 Minutes |
| Safeguarding children in sport | 30 Minutes |
| Safeguarding children refresher | 25 Minutes |
| Safeguarding children with disabilities | 30 Minutes |
| Safer recruitment | 160 Minutes |
| Self-harm in children and young people | 40 Minutes |
| Sexual abuse and recognising grooming | 60 Minutes |
| Sexual harassment in education | 75 Minutes |
| Substance misuse | 90 Minutes |
| Suicide prevention | 30 Minutes |
| Supporting mental wellbeing and emotional health in education | 30 Minutes |
| Teenage pregnancy | 45 Minutes |
| Trauma awareness | 90 Minutes |
| Understanding behaviour of children and young people | 95 Minutes |
| Understanding child development | 40 Minutes |
| Violence reduction | 90 Minutes |

Adults social care

| COURSE TITLE | DURATION |
|---|-------------|
| Aphasia | 45 Minutes |
| Autism and learning disabilities (health and social care) | 180 Minutes |
| Basic life support (BLS) for health and social care | 60 Minutes |
| Care act — Assessment and eligibility | 60 Minutes |
| Care act — Care and support planning | 60 Minutes |
| Care act — Charging and financial assessment | 60 Minutes |
| Care act — Deferred payments | 60 Minutes |
| Care act — Direct payments | 60 Minutes |
| Care act — Independent advocacy | 60 Minutes |
| Care act — Information and advice | 60 Minutes |
| Care act — Integration cooperation and partnerships | 60 Minutes |
| Care act — Introduction and overview | 90 Minutes |
| Care act — Personal budgets | 30 Minutes |
| Care act — Review of care and support plans | 30 Minutes |
| Care act — Transition to adulthood | 60 Minutes |
| Care act 2014 — Full training suite | 720 Minutes |
| Care certificate — Digital learning suite | 600 Minutes |
| Care certificate Assessor Training | 105 Minutes |
| Catheter care | 15 Minutes |
| Dementia awareness | 45 Minutes |
| Deprivation of liberty safeguards | 70 Minutes |
| Diabetes awareness | 90 Minutes |
| Duty of Candour | 20 Minutes |
| Duty of care for health and social care | 30 Minutes |
| Dysphagia awareness | 10 Minutes |
| Eating disorders | 70 Minutes |
| Effective communication for health and social care | 30 Minutes |
| Epilepsy awareness | 25 Minutes |
| Equality and diversity for health and social care | 30 Minutes |
| Falls and fracture prevention | 40 Minutes |
| Fluids and nutrition for health and social care | 45 Minutes |
| Handling information for health and social care | 30 Minutes |
| Hate crime | 30 Minutes |
| Health and safety for health and social care | 90 Minutes |
| Hoarding and scamming | 30 Minutes |
| Infection prevention and control for health and social care | 45 Minutes |
| Information governance for health | 90 Minutes |
| Information sharing and consent | 80 Minutes |

Adults social care

| COURSE TITLE | DURATION |
|--|-------------|
| Keeping good records | 45 Minutes |
| Managing continence | 10 Minutes |
| Medication awareness and safe handling of medicines | 55 Minutes |
| Mental Capacity Act | 120 Minutes |
| Mental Health Act | 105 Minutes |
| Mental health, dementia and learning disability (awareness) for health and social care | 90 Minutes |
| Moving and positioning of individuals | 35 Minutes |
| NHS continuing healthcare | 30 Minutes |
| Palliative care and end of life care | 40 Minutes |
| Parkinson's disease awareness | 60 Minutes |
| Pressure area care awareness | 20 Minutes |
| Privacy and dignity for health and social care | 45 Minutes |
| Reablement | 45 Minutes |
| Safeguarding adults in health and social care | 105 Minutes |
| Safeguarding children (awareness) for health and social care | 45 Minutes |
| Safeguarding children for health — level 1 | 135 Minutes |
| Safeguarding children for health — levels 1 and 2 | 240 Minutes |
| Stroke awareness | 45 Minutes |
| Substance misuse | 90 Minutes |
| Supporting male victims of domestic abuse | 120 Minutes |
| Understand your role for health and social care | 30 Minutes |
| Work in a person centred way for health and social care | 45 Minutes |
| Your personal development for health and social care | 15 Minutes |

Children's social care

| COURSE TITLE | DURATION |
|---|-------------|
| Autism and learning disabilities (health and social care) | 180 Minutes |
| Basic life support (BLS) for health and social care | 60 Minutes |
| Care certificate — Digital learning suite | 600 Minutes |
| Care certificate — Training for assessors | 90 Minutes |
| Catheter care | 15 Minutes |
| Deprivation of liberty safeguards | 80 Minutes |
| Diabetes awareness | 90 Minutes |
| Duty of care for health and social care | 30 Minutes |
| Dysphagia awareness | 10 Minutes |

Children's social care

| COURSE TITLE | DURATION |
|--|-------------|
| Eating disorder awareness | 60 Minutes |
| Effective communication for health and social care | 30 Minutes |
| Effective communication with children and families | 60 Minutes |
| Emotional abuse | 30 Minutes |
| Epilepsy awareness | 30 Minutes |
| Equality and diversity in health and social care | 30 Minutes |
| Female genital mutilation (FGM) | 120 Minutes |
| Fluids and nutrition for health and social care | 60 Minutes |
| Framework for the assessment of children and their families | 30 Minutes |
| Gangs and youth violence | 60 Minutes |
| Handling information for health and social care | 30 Minutes |
| Hate crime | 30 Minutes |
| Health and safety for health and social care | 90 Minutes |
| Hidden harm — parental substance misuse, parental mental ill-health and domestic abuse | 120 Minutes |
| Honour-based violence and forced marriage | 150 Minutes |
| Infection prevention and control for health and social care | 30 Minutes |
| Information governance for health | 90 Minutes |
| Information sharing and consent | 80 Minutes |
| Keeping good records | 45 Minutes |
| Lead professional | 45 Minutes |
| Managing continence | 10 Minutes |
| Medication awareness and safe handling of medicines | 60 Minutes |
| Mental health, dementia and learning disability (awareness) for health and social care | 90 Minutes |
| Missing children | 45 Minutes |
| Multi-agency working | 30 Minutes |
| Pressure area care awareness | 20 Minutes |
| Privacy and dignity for health and social care | 30 Minutes |
| Private fostering | 30 Minutes |
| Safeguarding adults in health and social care | 105 Minutes |
| Safeguarding children (awareness) for health and social care | 60 Minutes |
| Safeguarding children for health — level 1 | 120 Minutes |
| Safeguarding children for health — levels 1 and 2 | 240 Minutes |
| Substance misuse | 90 Minutes |
| Understand your role for health and social care | 30 Minutes |
| Understanding behaviour of children and young people | 150 Minutes |
| Understanding child development | 30 Minutes |
| Violence reduction | 90 Minutes |
| Work in a person centred way for health and social care | 30 Minutes |
| Your personal development for health and social care | 30 Minutes |